Minutes of the GBR Alpine & Telemark TD Forum meeting held at the Holiday Inn Hotel, Birmingham Airport, on Saturday 11th May 2019

No.	Item	Action
1	**Present:** Adrian Pery (AP) * Chair David Manns (DJM) Deputy Chair Julian Adams (JA) * Susie Berry (SB) Tristan Cole (TC) * Jamie Davies (JD) # Richard Dawe (RD) Tim Fawke (TF) *# Andrea Grant (AG) Steve James (SJ) Ian Roberts (IR) Shell Quaile (SQ) Jez Spring (JS) Paul Trayner (PT) * Kev Webb (KW) * virtual connection # part of meeting *James Heaton taking written exam*	
2	**Apologies:** Ross Anderson, Mark Berry, Ingie Christophersen, Lloyd Diprose, Andy du Plessis, Richard Ellis, Simon Horn, Maud Instone, Sid James, Lloyd Jenkins (TD assignment), Martin Leach, Christophe Lemiere, Rich Love, David Mansfield, Derek Metters, John Poole, Jenny Shute, Logan Tannock, Gwyneth Watson, Peter Willis.	
3	**Minutes of 4th November 2018 Meeting** The Minutes were approved as a true record.	
4	**Matters Arising not already on Agenda** **4.1 Race Officials Training (update on competency framework)** JA summarised work on updating exam and developing a practice exam with similar material to assist in preparation of candidates. It was confirmed that our remit for Competency and Currency only extends to TDs, the HNs are working on officials' pathway on which TDF is advising. AP highlighted the need to ensure that TD Forum members page on GBSKI is kept up-to-date as this acts as the confirmation of TDs licence to operate now that licence 'cards' are no longer issued. Any changes to be notified to DJM.	

	4.2 Terms of Reference – GBR and Lowlands TD Commissioner AP/DSM. No change/progress. **4.3 Hosting of GBSKI** DJM and TC to document disaster recovery plan, implementation and access details, etc., to ensure continued coverage of GBSKI and Calendar sites should an 'incident' occur, or more generally for coverage when main administrator is not available. SQ requested that a brief notice be published on list of officials on GBSKI calendar page that TD is only contactable for issues relating to things like rules and first point of contact for queries should always be Race Sec. TC confirmed that the Calendar system is currently hosted on his own setup, and he would look to move this to a separate setup. It was agreed that the cost of hosting the Calendar system would be covered by the Forum. TC to provide SJ with relevant bills. **4.4 Central File System** AP noted use of Dropbox for storage of TDF documents, there were concerns about location of servers. TC reported little interest from GBSS in taking this on, proposing stick with Dropbox unless/until an issue is raised. IR questioned central ownership of Forum Dropbox which was originally created under his personal account. TC confirmed that as long as we have multiple admins this should not pose any problems. **PMN**: The owner of the folder is AP, who set it up. Multiple owners do not seem to be permitted. All TDs have 'Edit' rights. Similarly, Forum Facebook page has multiple admins. **PMN**: AP and IR were the page admins, DJM has been added. **4.5 Races on Forum Dates** It was agreed there should be a moratorium on races on November date as TDs must attend Update to maintain currency, but this has not been an issue in recent seasons. It was accepted that there are many races competing for space in the artificial calendar and mid-May is a popular (pre-exam) weekend for staging races. Staging races in conflict with May meeting should only mean one TD is prevented from attending the Forum, but avoiding date clash altogether would be preferred. TDF TOR item 34 allows SSE to manage artificial calendar 'on our behalf', but TDF still retains overall responsibility including right of approval.	**DJM/TC** **DJM** **TC** **TC/SJ**

5.	**Reports from Delegates** **5.1 GBSS** PT confirmed report to be circulated post-meeting, and highlighted successes over the season. **5.2 UKAFWSA** Report lodged. RD reported one correction: RAF did not run full programme, new FIS DH homologation for Hinterglemm requires full (16km) netting for all races which was not financially viable. DJM to request RL to update report before publication. AP to raise general point on homologation with DSM, noting that Homolgations covering high end events (e.g. WC can price the slope out of the market as they include TV towers and protection.) Balance needs to be found with lower end events and cost otherwise the increased level of security and cost could see speed events disappear from our calendar. JS to talk to RAF ROC to apply pressure on resort for 'workable' homologation requirements as the site will need re-inspection this summer on completion of current major engineering work on lift. TC proposed future topic for Update to provide TDs with information about reviewing state of netting and the way it is installed. AP to talk to DSM, PT to discuss with trade. Homologations folder in Dropbox is empty, seems we have two homologation folders. TC to sort. AP to discuss with DSM responsibility for keeping homologation info up to date. **5.3 SSE** DJM presented report, nothing to add. **5.4 SSW** No report lodged. **5.5 SSS** No report lodged. PT to discuss with Ross Gardner as possible person to be producing report in future. PT also reported that SSS are currently discussing better ways to organise their Winter calendar. **5.6 British Championships**	**DJM/RL** **AP** **JS** **AP, PT** **TC** **AP** **PT**

	Report lodged, nothing to add. **5.7 Telemark** Report lodged, nothing to add. **5.8 Finance** SJ reported a small net deficit over the year and a few outstanding debtors, but overall the Forum is 'living within its means'. It was agreed that calendar fees do not need to change for next season. AG and SJ to investigate how GBSS costs/billing/fees work, to be reviewed at future meeting.	**AG, SJ**
6.	**Timing and Calculations.** **6.1 T&C SC Report** DJM presented report. RD pointed out one correction, that RAF Ladies race requiring an adjusted penalty was SG not DH. AP thanked DJM for work on online TD reporting system which performed well over the Winter season. **6.2 Telemark seeding** No progress since last meeting. **6.3 Seeding – penalty calculation in BASS races** DJM presented proposal for small rule change (cap race points at max points) that is simply clarification of how the software currently works. Rule change agreed, to be published immediately as Precision to BCR III. **6.4 Seeding – reduction of Category Adder for indoor BASS from 40 to 20** DJM presented proposal to reduce Category Adder. Rule change agreed, to be published immediately as Precision to BCR III. DJM to notify ROC for SSE BASS races. **6.5 Seeding and registration – issues with late renewals of registration** After some discussion of various methods of resolving this issue, it was agreed that the rules should be altered to match what happens with FIS races: a racer who has renewed their registration too late to be included on the 'current' BASS list shall be included in the competition with no points (999).	**DJM** **RA** **RA** **DJM**

	Rule change to be drafted by DJM to be published immediately as Precision to BCR and BACR III to be invoked from December 1st. DJM to liaise with HNs to allow it to be publicised with renewal reminders in the Autumn.	**DJM/RA** **DJM**
7.	**FIS Matters** **7.1 Update** DSM reported (via AP): difficult season for many, including our own FIS TDs who had to cope with many cancellations and changes. Several commissioners working to encourage TDs to move around more and gain experience in different countries. **7.2 Medical** DSM reported (via AP): update on safe-guarding policy will be presented at calendar conference. Apparent increased awareness amongst coaches and parents particularly about concussion. **7.3 FIS ICR** DSM reported (via AP): various items up for discussion, including potential changes relating to warm-up slopes. **7.4 FIS TD Matters** DSM reported (via AP): TC was unable to undertake practical speed examination as event was cancelled due to weather conditions, which unfortunately means things get pushed to next season. SQ fulfilled commitments as Aspirant and should thus sit written exam in Brussels in November.	
8.	**British TD Matters** **8.1 Contact List** Available in Dropbox, members are reminded to check the list and update with any changes required. **8.2 Resignations** No notified resignations of British TDs. **8.3 Candidate and Aspirant TDs and Mentors** Lloyd Jenkins: Completed on snow exam. Now qualified as GBR TD for Artificial, Technical and Speed. DJM to update TD roster.	**All** **DJM**

	Andy du Plessis: [DJM mentor] Qualified Art; planned Snow assessment at English Championships did not take place, need to re-schedule for next Winter.	**DJM/AdP**
	James Heaton: [TC mentor] Re-took written Exam in May 2019. Passed on snow assessment and exam in season 18/19. **PMN**: Heats passed the written exam in May 2019.	
	Tristan Cole: Passed FIS examination, progression now via FIS processes.	
	Shell Quaile: Accepted as FIS aspirant; FIS written examination in November.	
	Elke Roels: Accepted as GBR aspirant. MB mentor. CV accepted but highlighted need for timing and calculations experience in 2018/19. Written examination proposed for November 2019.	
	Ross Gardner: Accepted as GBR aspirant. PT mentor. CV accepted but highlighted need for timing and calculations experience in 2018/19. Subject to appropriate progression, examination proposed for November 2019.	**PT**
	Marc Telling: JA to acquire CV and go from there.	**JA**
	Taryn Archbold: proposed by IC, AP to request CV for discussion in November.	**AP**
	PT reported the encouraging news that Snowsport Scotland (having acknowledged their long-standing issues with lack of TDs) are currently discussing five potential TD candidates.	
	JS reported desire to progress to GBR TD. Needs to work with non-services ROCs then take 'cross-over' examination. JS to review calendar and liaise with relevant ROCs about working with them.	**JS**
	8.4 Sanctions and TD Feedback	
	DJM presented report containing information collated from TD reports submitted over the Winter season. Only two sanctions, both impairment of start position for late appearance at start. Nothing else to note.	
	8.5 Child protection, Disclosures & Injury	
	Nothing to report.	
	8.6 Assessment, Competency and Currency	
	AP and JA updating competency process now that RWT is no longer required. AP also impressed on all Forum members the need to attend both meetings each year.	**AP/JA**

	8.7 TD Expenses After discussion about the level of TD fees, it was agreed that no change was currently required. **8.8 Sub-committee roles** No change. **8.9 TD List Online** Full list of all TD Forum members is online at https://gbski.com/forum. Full list of TD Assignments online at https://gbski.com/assignments.	
9.	**British Calendar and TD Appointments** **9.1 GB Calendar Update** Discussed, no changes. **9.2 Definition of calendar organisational boundaries** Discussed, no changes other than those discussed elsewhere on agenda. **9.3 Calendar fees review** No change in fees for this season. **9.4 Assignments** Force majeure, TD unable to attend 1 competition (2 x Club National races at Silksworth), suitably experienced stand-ins agreed beforehand and ratified by AP, no issues arose. **9.5 Summer Calendar** Artificial calendar approved. It was agreed that although the organisation of the summer calendar was devolved to SSE Alpine, and the appointment of TDs devolved to DJM, both for ratification by AP on behalf of the Forum, for courtesy's sake both lists should be circulated to all Forum members at the appropriate time. DJM to circulate notification to Forum members when calendar and assignment information for each summer season is available. It was agreed that although the inclusion of 'unofficial' competitions in the online calendar on GBSKI was fine for encouraging participation, it	**DJM**

	was not always clear which competitions were ones officially sanctioned by this Forum. DJM to alter listing to clearly mark sanctioned events.	**DJM**
10.	**Rule Changes** **10.1 BCR** Agreed the changes in Rules SC document for BCR I rule 608, except for small alteration to running order for U14 which should remain as 'after the other age groups' unless determined otherwise by the Jury (i.e. U14 after other age groups should be the norm). Change can be applied to BCR I as part of normal update in November. **10.1.1 BCR equipment rules for Tech events** Changes to relax ski regulations at BASS races well received, no issues were reported. **10.2 BACR** IR raised an issue with 'scattered' definition of start order for indoor BARTS CN races. IR and DJM to provide RA with details to collate for discussion in November. IR proposed a change to be considered for discussion in November, to separate unseeded registered competitors and unregistered competitors into two groups in the draw (draw registered racers on 999 first, then unregistered races as last group). IR and DJM to draft rule change for RA to include in November discussion. **10.3 UKAFWSA Rules** No change. SJ to contact RL to review Services group regulations to ensure that they are up to date. **10.4 Telemark Rules** No change.	**RA** **IR/DJM** **IR/DJM** **SJ**
11.	**Other Items** **11.1 Time and location of November meeting** It was agreed that although a slightly later start might allow some to save money by travelling on Saturday morning, the Update day is always very full and was unlikely that much change in schedule could be achieved especially after allowing for the time zone changes. AG to circulate full details of hotel, location, etc. **11.2 Format of May meeting**	**AG**

	Agreed that mix of physical and virtual attendance at the meeting worked well, with sufficient 'discipline' amongst those attending, although there were some concerns about how well this would work with a greater proportion of Forum members attending. It was again emphasised that attendance at both meetings is necessary in order for the Forum to properly carry out its business; noting that the May meeting is when the detail of proposed BCR changes is discussed in order to make timely decisions for the following on snow season. **11.3 First Aid at summer events** IR/DJM/AG to discuss rationalising EMAF and related guidance to bring proposals to November meeting.	**IR/DJM/AG**
12	**Dates of Next Meeting** 1,2,3 Nov 2019 Brussels, Belgium. AG to provide details for publicity ASAP. 9 May 2020 TBC, English Midlands. 6,7,8 Nov 2020 Midlands May 2021 TBC, English Midlands	**AP/AG** **AP/AG**